

NATIONAL COMMON ENTRANCE EXAMINATION Registration Portal Manual

This examination is administered to pupils in their 6th year of primary schooling which is the final stage of primary education. The purpose of this examination is to select the best candidates from every state of the federation and the federal Capital territory (FCT) for admission into Federal Unity colleges. These Colleges are essentially Secondary schools owned by the Federal Government of Nigeria. Their objective is to foster unity amongst the children of Nigeria.

Results of the first examination determine candidates that qualify for a second examination based on cut-off marks for each state. The results of the second examination qualifies candidates for admission based on merit, equal state quota and environmental considerations.

How to start registration on NATIONAL COMMON ENTRANCE EXAMINATION registration portal

To register your candidate(s) for the **NATIONAL COMMON ENTRANCE EXAMINATION**, you need to create an account on the **NATIONAL COMMON ENTRANCE EXAMINATION** Registration portal. Below are the simple steps to follow:

- Go to <https://ncee.neco.gov.ng>
- Click on **Create account here!**

National Common Entrance Examination (NCEE)

The National Common Entrance Examination for admission into Junior Secondary School (JSS 1) of Federal Government Unity Colleges will be held throughout the country and other interested foreign countries.

Registration Process

- Create an account
- Make payment
- Enter pupil details
- Upload

Privacy Policy | support@neco.gov.ng

Login

Login with your email address & password.

Email

Required field

Password

Required field

Login to account

Forgot password? [Create account here!](#)

- Fill in the **required information** and click on **Create Account**

Create a new account

Ensure you use a valid email address as it would be used to verify your account

Full Name
muhammed mustapha Abdulkadir

Phone Number
08033143944

Email
muhammed.mustapha+ncee@microbridge.com

Country
NIGERIA

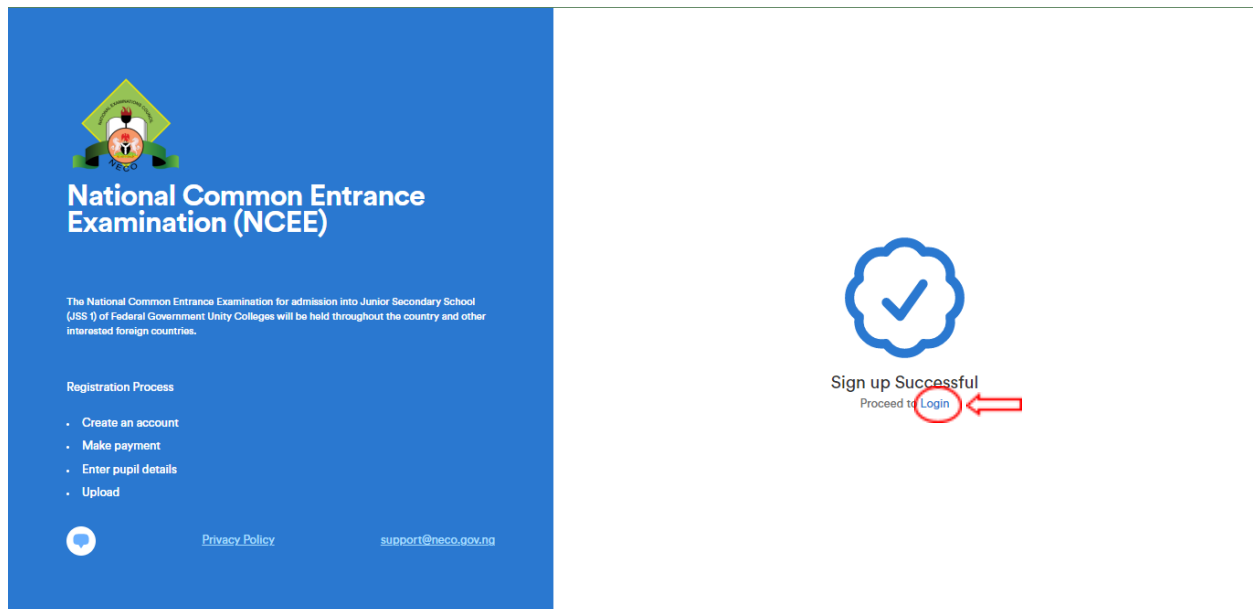
State
KADUNA

Password

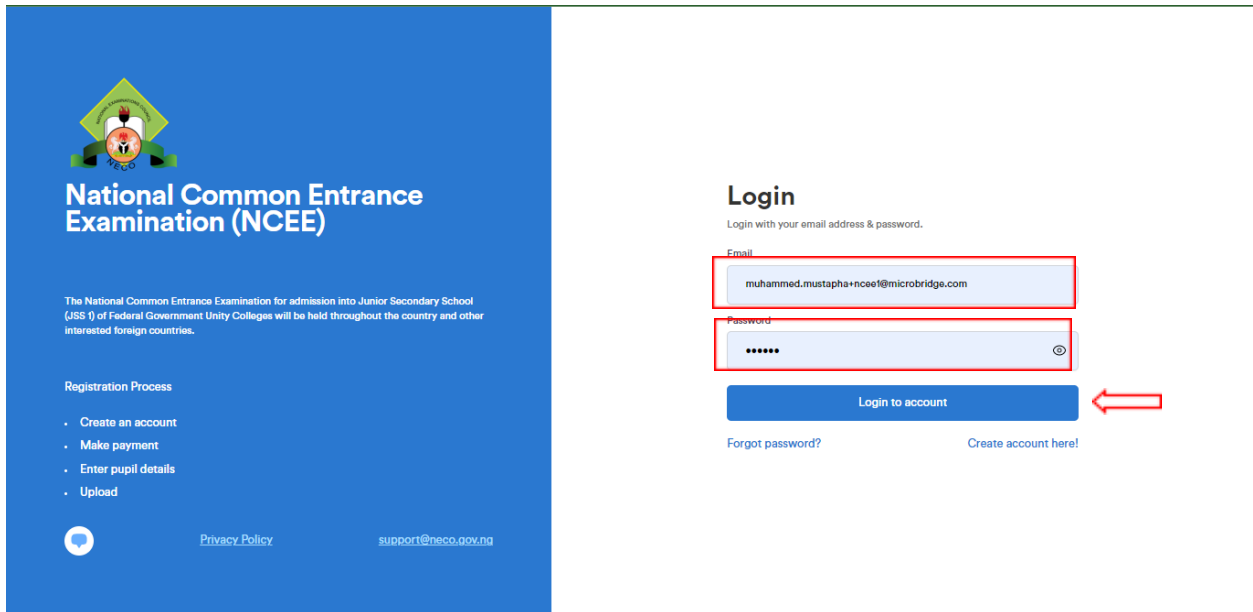
Confirm Password

Create Account

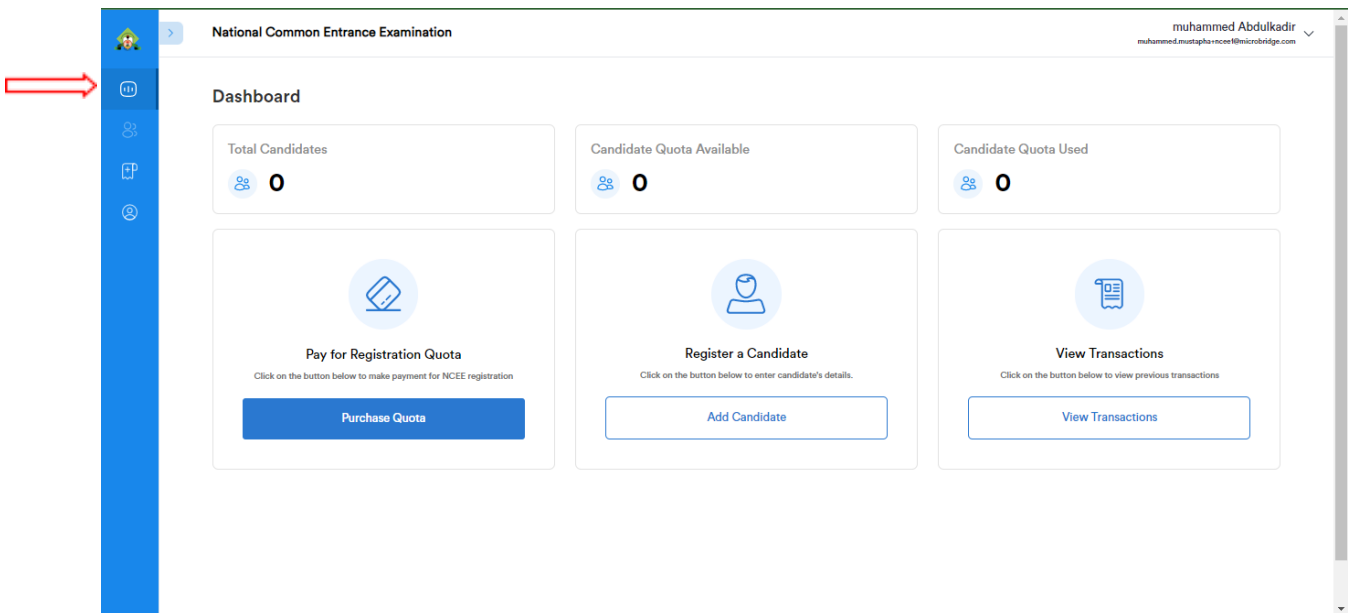
- Once your account is successfully created, you will click on the **Login** to proceed to the Login page.



- You can now use your registered **Email** and **password** to **log in**.



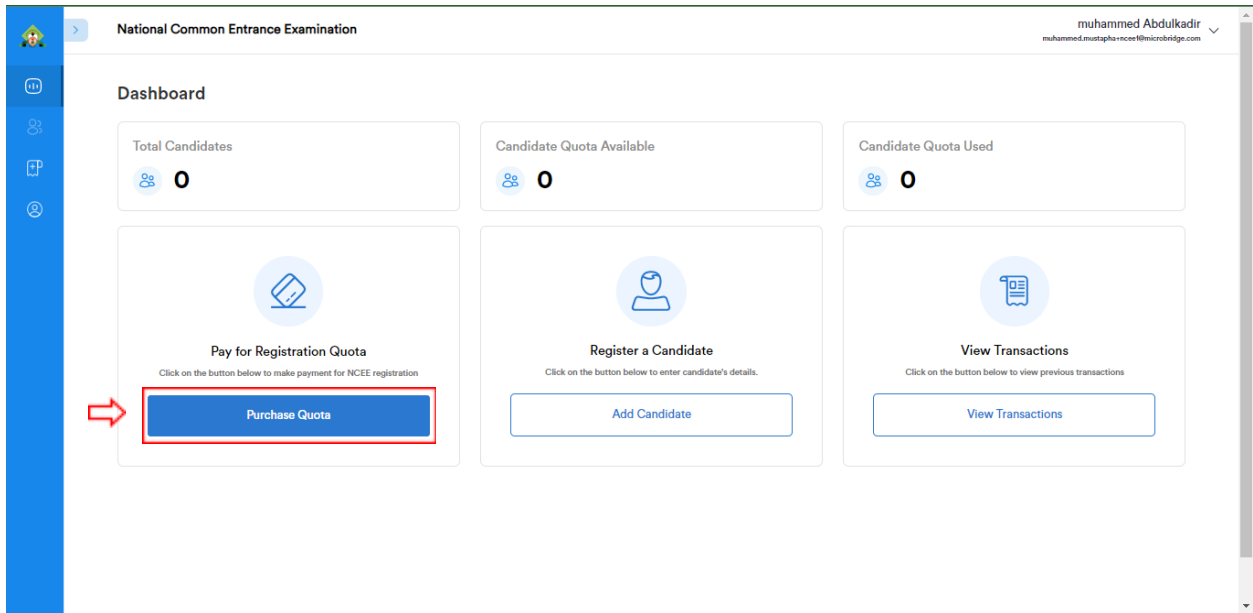
- After a successful login, you will be directed to your dashboard, as demonstrated in the image below.



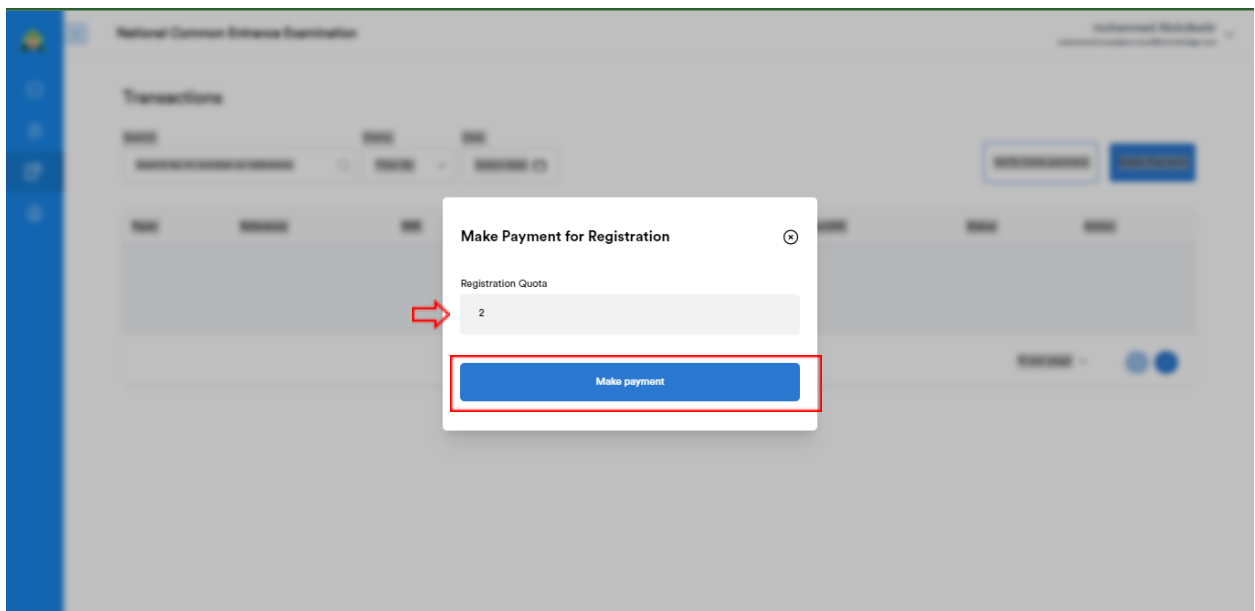
Note* you have to purchase quota to be able to register a candidate i.e. pay as you go.

HOW TO PURCHASE QUOTA

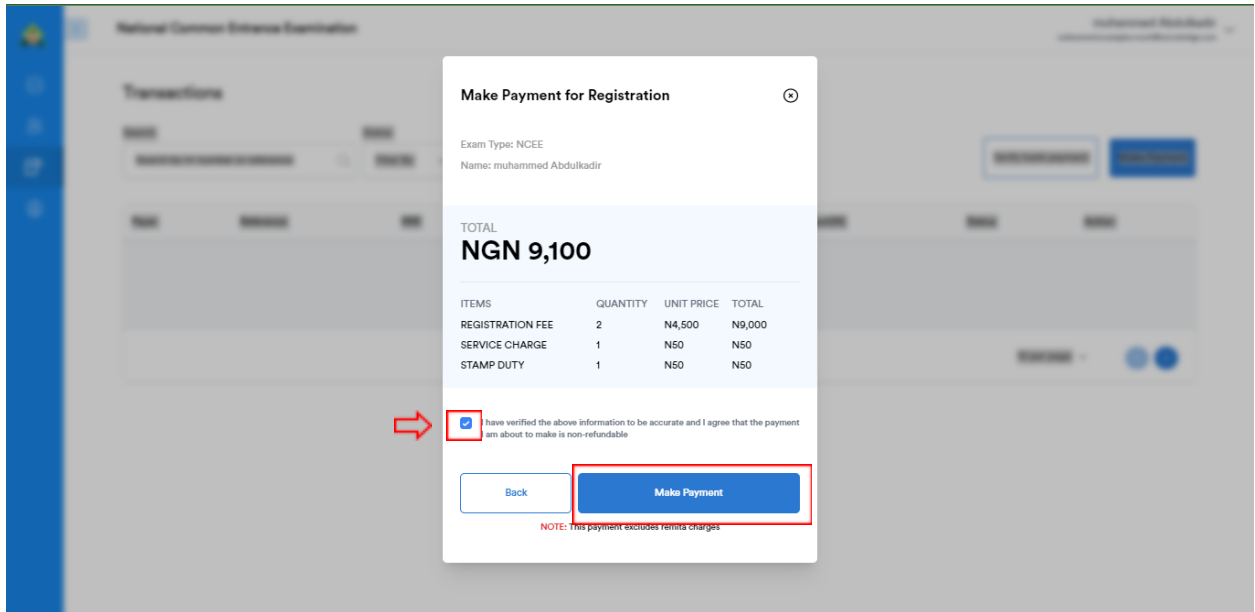
- Click on **Purchase Quota** to pay for registration quota



- You enter the **Quantity of quota** you want to purchase then click on **make payment**

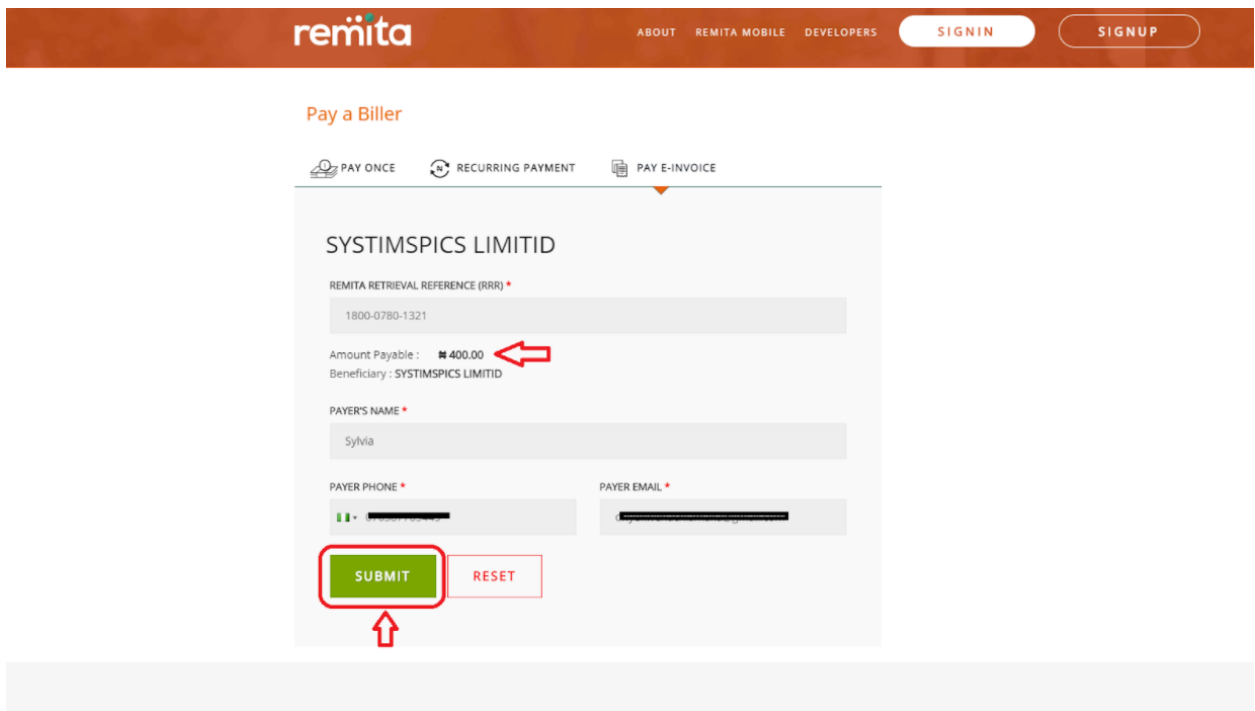


- This will be displayed to show you how much you are paying, then you click the **check box** to confirm the quantity and click on **make payment**.

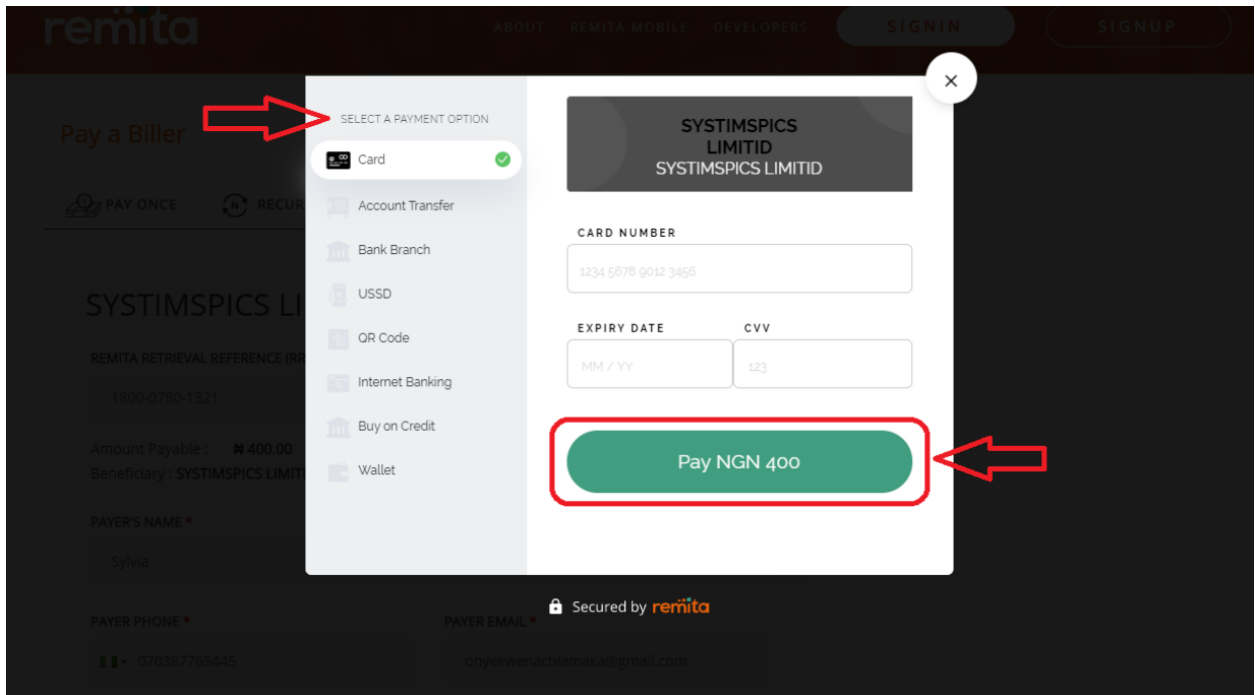


Note* you will be redirected to remita to make payment.

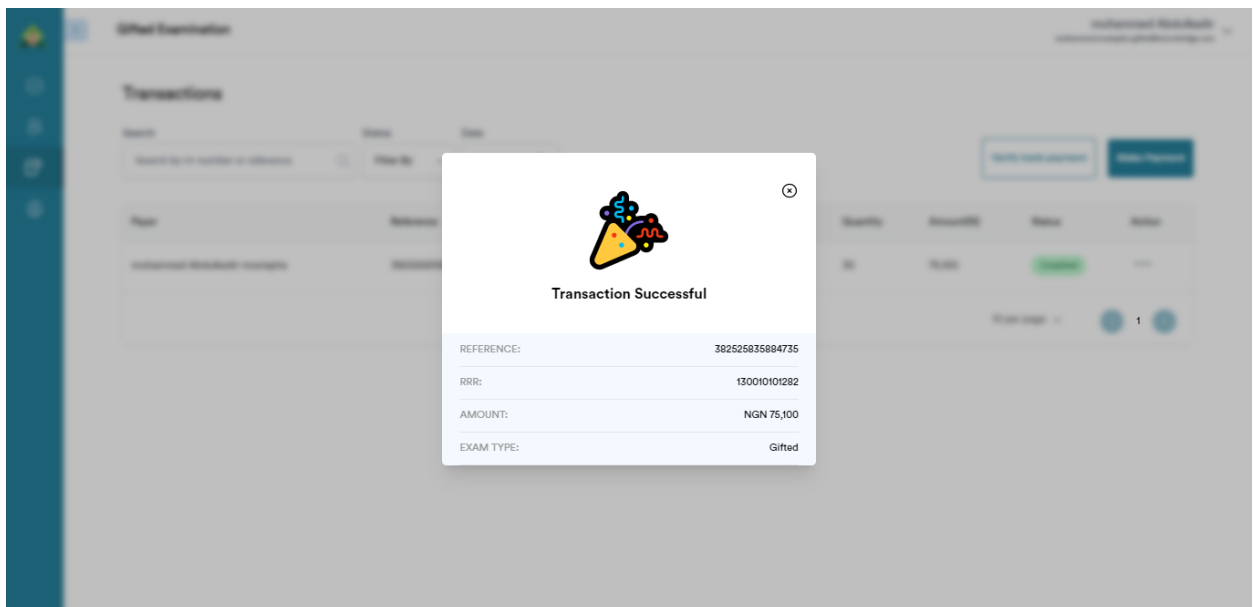
- This action takes you to Remita as shown below, confirm your details and click the **Submit button**.



- On Remita, choose your preferred payment method and fill in the required details, then click the **Pay button**.

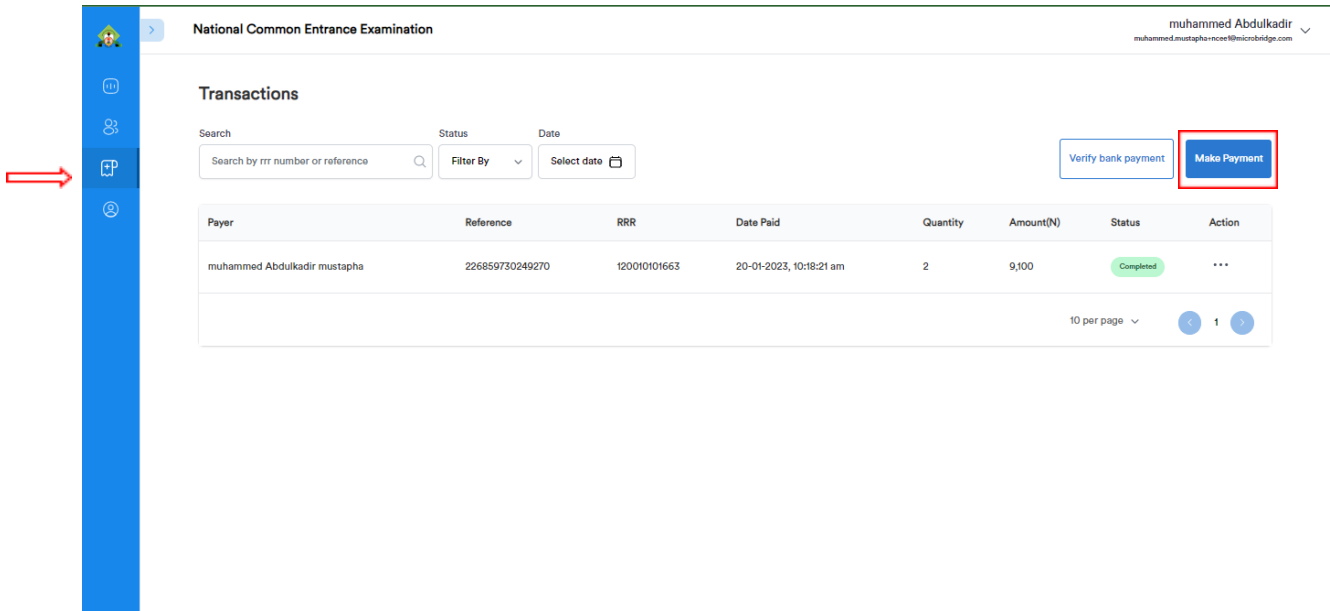


- Once payment is successful, the quota will be generated
- After successful payment this will be displayed



HOW TO PURCHASE QUOTA

- Click on **transactions** to verify or confirm the status of your payments and also **make payment** for more Quota.



The screenshot displays the 'National Common Entrance Examination' dashboard. The user is logged in as 'muhammed Abdulkadir' with email 'muhammed.mustapha@ncee@microbridge.com'. The main section is titled 'Transactions'. It includes a search bar for 'rrr number or reference', a 'Filter By' dropdown, and a 'Select date' calendar icon. There are two buttons: 'Verify bank payment' and 'Make Payment', with the latter highlighted by a red box. A table below shows one transaction:

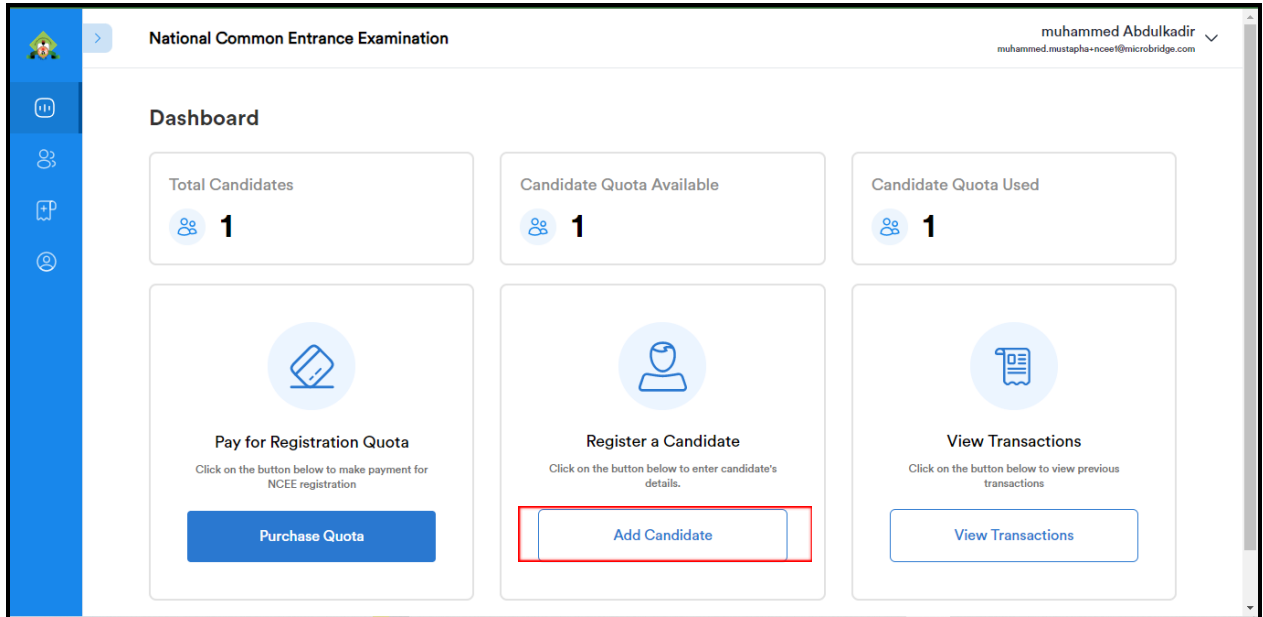
Payer	Reference	RRR	Date Paid	Quantity	Amount(N)	Status	Action
muhammed Abdulkadir mustapha	226859730249270	120010101663	20-01-2023, 10:18:21 am	2	9,100	Completed	...

At the bottom right of the table, there is a pagination control showing '10 per page' and a page number '1'.

Note*You can also access the page from the dashboard by clicking on view transaction.

HOW TO ADD CANDIDATE

- Click on **add candidate** for a fresh registration.



- Fill in the required Examination and Centre details

- Fill in the required details and upload the candidate's passport then Click **Next**.

National Common Entrance Examination muhammed Abdulkadir
muhammed.abdulkadir@ncececenter.org

Personal Information:

- First Name:** Kermit
- Middle Name:** Bruno Duncan
- Date of Birth:** 09/12/2009
- Gender:** Female
- Disability Status:** None
- State of Origin:** KADUNA
- LGA of Origin:** KAURU
- State of Residence:** KADUNA
- LGA of Residence:** KADUNA NORTH

- Fill in the Parent/Guardian details then Click **Next**.

National Common Entrance Examination muhammed Abdulkadir
muhammed.abdulkadir@ncececenter.org

Register Candidate for National Common Entrance Examination (NCEE)

Progress: 1 (checked) - 2 - 3 - 4

Parent Details

PARENT/GUARDIAN DETAILS

Parent Name: Enter parent name

Phone Number: 0800 000 0000

Email: janedoe@gmail.com

- Choose one school from each of the **six geographical** regions, resulting in a total of six selected schools

National Common Entrance Examination

Register Candidate for National Common Entrance Examination (NCEE)

1 2 3 4

Examination Details
 Notice: You are required to select only one school per geo-political zone.

SCHOOL OF CHOICE

Select First Choice

Geopolitical zone: Select Region (dropdown) State: Select State (dropdown)

School: Select School (dropdown)

Select Second Choice

Geopolitical zone: Select Region (dropdown) State: Select State (dropdown)

School: Select School (dropdown)

Select Third Choice

- This is a **preview** before you submit finally in order to check the details to avoid mistakes


National Common Entrance Examination

Register Candidate for National Common Entrance Examination (NCEE)

1 2 3 4

Preview

CANDIDATE DETAILS



Surname: Hardin

First name: Kermit

Middle name: Bruno Duncan

Date of birth: 2012-09-12

Gender: F

Disability status: none

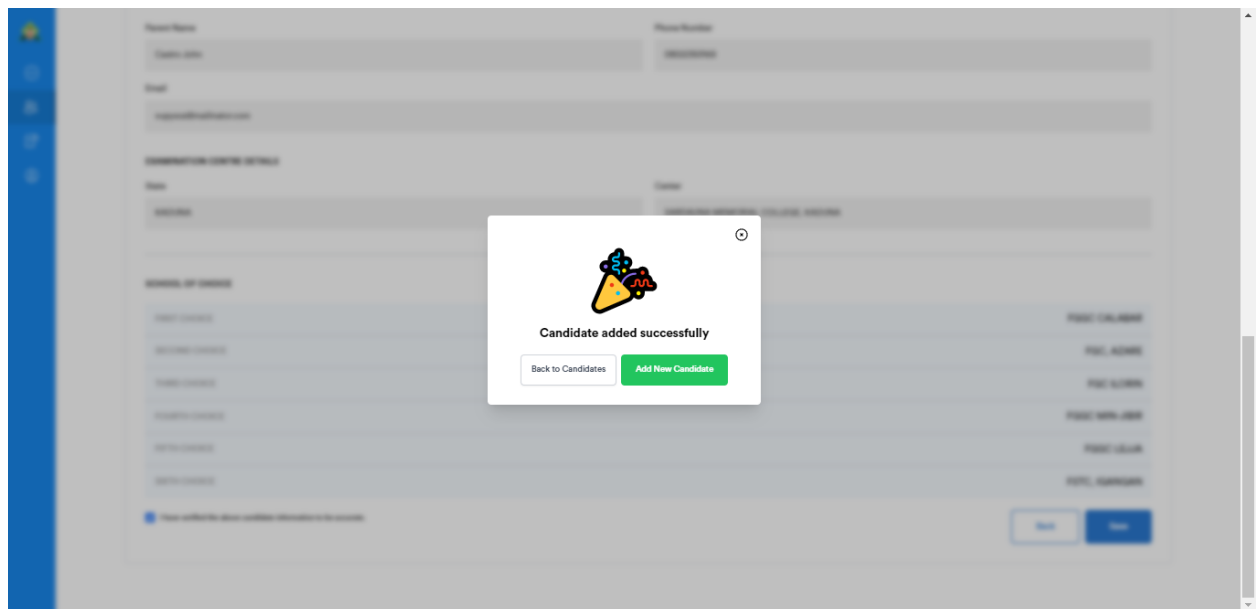
State of origin: LGA of origin

- Scroll down to click on the **check box** confirming the details provided are correct then click on **save** to submit.

The screenshot shows a registration form with the following fields and values:

- Parent Name: Castro John
- Phone Number: 08022393169
- Email: vupyxoz@mailinator.com
- EXAMINATION CENTRE DETAILS:
 - State: KADUNA
 - Center: SARDAUNA MEMORIAL COLLEGE, KADUNA
- SCHOOL OF CHOICE:
 - FIRST CHOICE: FGGC CALABAR
 - SECOND CHOICE: FGC, AZARE
 - THIRD CHOICE: FGC ILORIN
 - FOURTH CHOICE: FGGC MIN-JIBIR
 - FIFTH CHOICE: FGC LEJJA
 - SIXTH CHOICE: FSTC, IGANGAN
- Verification: have verified the above candidate information to be accurate.
- Buttons: Back, Save (highlighted with a red arrow)

- This will be displayed to show that you have successfully registered a candidate



Note* Click on the **add candidate** to register another candidate or click on **back to candidates** to see the list of registered candidates.

- Click on **candidates** to view the list of candidates you have registered.

National Common Entrance Examination

muhammed Abdulkadir
muhammed.masagha@ncea@mercoibdp.com

Candidates

Total Candidates: 1

Candidate Quota Available: 1

Candidate Quota Used: 1

Search: Search by exam number or name | Year: Select Year

Registration Number	Surname	Firstname	Middlename	Status	Action
942202288703993	Hardin	Kermit	Bruno Duncan	Completed	...

10 per page | 1

Note* Click on **Add Candidate** to add candidate for registration.

- Click on the **Action button** to **view photocard**, **view parents info**, **view result** and **Edit** incase of changes.

National Common Entrance Examination

muhammed Abdulkadir
muhammed.masagha@ncea@mercoibdp.com

Candidates

Total Candidates: 1

Candidate Quota Available: 1

Candidate Quota Used: 1

Search: Search by exam number or name | Year: Select Year

Registration Number	Surname	Firstname	Middlename	Status	Action
942202288703993	Hardin	Kermit	Bruno Duncan	Completed	<ul style="list-style-type: none"> View Photocard View Parent Info View Result Edit (one time correction)

10 per page | 1

Note*you can only Edit candidate info one time for free, for any change after the one editing will attract charges.

- Click on **View photocard** to view the candidate photocard

National Common Entrance Examination muhammed Abdulkadir
muhammed.mas@nca-nceat@nccer.org

Candidates

Total Candidates: 1 Candidate Quota Available: 1 Candidate Quota Used: 1

Search: Year: [Add Candidate](#)

Registration Number	Surname	Firstname	Middlename	Status	Action
942202288703993	Hardin	Kermit	Bruno Duncan	Completed	... <ul style="list-style-type: none"> View Photocard View Parent Info View Result Edit (one time correction)

HOW TO PRINT PHOTOCARD

- Click on the **Candidates** button on the sidebar to display the candidate

National Common Entrance Examination muhammed Abdulkadir
muhammed.mas@nca-nceat@nccer.org

Candidates

Total Candidates: 1 Candidate Quota Available: 1 Candidate Quota Used: 1

Search: Year: [Add Candidate](#)

Registration Number	Surname	Firstname	Middlename	Status	Action
942202288703993	Hardin	Kermit	Bruno Duncan	Completed	... <ul style="list-style-type: none"> View Photocard View Parent Info View Result Edit (one time correction)

- Click the **Action** button and click on **view photocard** to view the candidate photocard

National Common Entrance Examination muhammed Abdulkadir
muhammed.mes@nec.gov.ng

Candidates

Total Candidates
1

Candidate Quota Available
1

Candidate Quota Used
1

Search Year

Search by exam number or name Select Year ▼ Add Candidate

Registration Number	Surname	Firstname	Middlename	Status	Action
942202288703993	Hardin	Kermit	Bruno Duncan	Completed	⋮

- View Photocard
- View Parent Info
- View Result
- Edit (one time connection)

- Click on **Print photocard** to print the candidate photocard

National Common Entrance Examination muhammed Abdulkadir
muhammed.mes@nec.gov.ng

Print candidate photocard Back Print Photocard ←

FEDERAL REPUBLIC OF NIGERIA

NATIONAL EXAMINATIONS COUNCIL (NECO)
NATIONAL COMMON ENTRANCE EXAMINATION

2023

942202288703993 Registration Number	2023 Exam Year	NICE Exam Type
M003 Centre Number	SARDAUNA MEMORIAL COLLEGE, KADUNA Centre Name	KAURE LGA
KERMIT Surname	HARDIN First Name	BRUNO DUNCAN Middle Name
F Gender	KADUNA State of Origin	2012-09-12 Date of Birth
002 Serial Number		
First Choice School	FGGC CALABAR	
Second Choice School	FGC, AZARE	
Third Choice School	FGC ILORIN	
Fourth Choice School	FGGC MIN-JIBIR	
Fifth Choice School	FGGC LEJJA	
Sixth Choice School	FSTC, KANGAN	

NOTE*

- The Photocard will be used to admit candidates into the examination hall.
- The Photocard is not transferable. The Council reserves the right to withdraw its facilities whenever results that it was obtained through any form of irregularity.